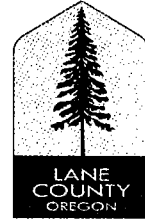


W. G. B. 2  
04-3-10-6

AGENDA COVER MEMO

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Date: March 10, 2004  
To: Board of County Commissioners  
Department: Health & Human Services  
Presented by: Rob Rockstroh



Agenda Title: In the Matter of Delegating Authority to the County Administrator to Sign a Contract Amendment with Emerald People's Utility District (EPUD) To Provide Funding for the REACH, ERAP, and AFP Programs in the Amount of \$40,200.

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**I. MOTION**

TO DELEGATE AUTHORITY TO THE COUNTY ADMINISTRATOR TO SIGN A CONTRACT AMENDMENT WITH EMERALD PEOPLE'S UTILITY DISTRICT (EPUD) TO PROVIDE FUNDING FOR THE REACH, ERAP, AND AFP PROGRAMS IN THE AMOUNT OF \$40,200.

**II. ISSUE OR PROBLEM**

A revenue contract amendment with EPUD for funding the REACH, ERAP and AFP programs exceeds the County Administrator's signature authority.

**III. DISCUSSION**

A. Background / Analysis

The Lane County Human Services Commission (HSC) provides services to low-income customers of local utilities. These local utilities provide funding to the HSC so their customers can participate in these programs. Emerald People's Utility District (EPUD) provides funding to the HSC to serve EPUD low-income customers with the REACH, ERAP, and AFP programs.

The HSC is amending the current revenue agreement with EPUD currently dated January 1, 2002 through December 31, 2003, in order to provide additional REACH, ERAP, and AFP services to EPUD customers and extend the term of the contract through December 31, 2004. This amendment will increase the contract total from \$57,200 to a new total of \$97,400. This amount exceeds the County Administrator's authority.

B. Alternatives / Options

1. To grant authority to the County Administrator to sign a contract amendment with EPUD to provide funding in the amount of \$40,200 for the REACH, ERAP, and AFP programs.
2. Not to approve number one above. If the Board of Commissioners does not give the County Administrator authority to sign the contract amendment then the county will not accept the funding from EPUD and REACH, ERAP, and AFP services will not be provided by HSC to EPUD's low-income customers.

C. Recommendation

To approve number one above.

**IV. IMPLEMENTATION / TIMING**

Upon Board action, the Department of Health & Human Services will process the contract amendment.

**V. ATTACHMENTS**

Board Order

I: \ Shared \ HSC Admin \ Mary Ellen \ Board Order – EPUD signature authority amend 2

**THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON**

**RESOLUTION AND ORDER:** ) IN THE MATTER OF DELEGATING AUTHORITY TO THE  
) COUNTY ADMINISTRATOR TO SIGN A CONTRACT  
) AMENDMENT WITH EMERALD PEOPLE'S UTILITY DISTRICT  
) (EPUD) TO PROVIDE FUNDING FOR THE REACH, ERAP,  
) AND AFP PROGRAMS IN THE AMOUNT OF \$40,200.

WHEREAS, ORS 190.010 provides that units of local government may enter into agreements; COUNTY and EPUD are both units of local government; and

WHEREAS, EPUD has low-income customers who have high energy usage and struggle to pay their energy bills; and

WHEREAS, Lane County operates programs designed to help low-income residents in Lane County to reduce their energy usage and stay out of arrears with their energy providers; and

WHEREAS, a contract amendment resulting from the above requires signature authority for the County Administrator per Lane Manual 21.270(2)(b).

NOW THEREFORE, IT IS HEREBY ORDERED that the Board of County Commissioners grant authority to the County Administrator to sign a revenue contract amendment with Emerald People's Utility District to accept funding for the REACH, ERAP, and AFP programs to provide services to EPUD's low-income households in the amount of \$40,200, and extend the term of the contract through December 31, 2004.

DATED this \_\_\_\_\_ day of March 2004

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Bobby Green Sr., Chair  
Lane County Board of Commissioners

APPROVED AS TO FORM

Date 3/2/04 lane county

*Shirley Law*

OFFICE OF LEGAL COUNSEL